

**GOVERNANCE
COMMITTEE DECISION SHEET**

EDUCATION OPERATIONAL DELIVERY COMMITTEE - TUESDAY, 6 NOVEMBER 2018

	Item Title	Committee Decision	Required to take action	Officer to Action
1.1	<u>Determination of Urgent Business</u>	<u>The Committee resolved:</u> Councillor Flynn moved an urgent motion asking the Committee to consider the matter of issuing a joint letter from the Scottish Government and COSLA in respect of teachers' pay. As the motion was not competent in terms of the Council's standing orders, it was not considered by the Committee.	N/A	N/A
2.1	<u>Determination of Exempt Business</u>	<u>The Committee resolved:</u> to agree to hear item 11.1 with the press and public excluded.	N/A	N/A
3.1	<u>Declarations of Interest</u>	<u>The Committee resolved:</u> Mrs Brock declared an interest in item 10.3/11.1 (St Peter's Long-Term Educational Provision) by virtue of having a child at the school but did not feel that the nature of her interest required her to leave the meeting.	N/A	N/A
5.1	<u>Minute of Education Operational Delivery Committee of 6 September 2018</u>	<u>The Committee resolved:</u> (i) to note that there was an error in the previous minute and that Councillor Lesley Dunbar should have been listed as Acting Convener; and (ii) to otherwise approve the minute.	Governance	S Dunsmuir
7.1	<u>Committee Business Planner</u>	<u>The Committee resolved:</u> (i) in respect of item 4 (St Peter's Long	Governance /	J Buchanan to

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		<p>Term Educational Provision), and whether the original instruction to go to the Capital Programme Committee still applied, to note that officers would clarify the various permissions required to ensure the item could be progressed as quickly as possible and advised Members accordingly;</p> <p>(ii) in respect of item 9 (Pupil Equity Fund), to request that the item remain on the planner and to note that officers would bring a report to Committee in September 2019 with a review of the full year spend; and</p> <p>(iii) to otherwise note the updates contained in the planner.</p>	<p>Corporate Landlord</p> <p>Integrated Children's and Family Services</p> <p>Governance</p>	<p>discuss with S Booth</p> <p>L Scanlon</p> <p>S Dunsmuir (for planner)</p>
9.1	<u>Risk Register - Integrated Children's Services</u>	<p>The Committee resolved:</p> <p>(i) to request that future reports have the appendices clearly labelled;</p> <p>(ii) in respect of health and safety, to note that officers would take into consideration the suggestion of signs in respect of violence against staff being displayed, while noting that there still required to be a balance with having a welcoming school environment;</p> <p>(iii) to request that the Aberdeen City Parent Forum provide the Chief Education Officer with information on proposals they had produced for how to help attract teaching staff; and</p> <p>(iv) to otherwise note the Cluster Risk Register presented and the actions identified to control the risks contained</p>	<p>Integrated Children's and Family Services</p> <p>Governance</p>	<p>E Sheppard / G Simpson</p> <p>S Dunsmuir to contact L Bruce / Parent Forum</p>

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		therein.		
9.2	<u>Educational Services Annual Performance (Statutory Performance Indicator) Report 2017-18 - COM/18/181</u>	<p>The Committee resolved:</p> <p>(i) to note that officers would consider how the data was presented in future reports to provide context and narrative where possible;</p> <p>(ii) to request that officers split the inspections of educational provision section into two separate groups in future reports; and</p> <p>(iii) to otherwise note the content of the report and the detailed Educational Services 2017-18 Annual Performance (Statutory Performance Indicator) outcomes contained within Appendices A and B of the report.</p>	Business Intelligence & Performance Management	R Stewart / A Paterson
10.1	<u>Educational Improvement Journey - COM/18/182</u>	<p>The Committee resolved:</p> <p>(i) to request that officers include information on the pieces of work being undertaken in respect of the differences in some of the data in the next regular update for the Education Improvement Journey to ensure that more detailed analysis was presented with the data; and</p> <p>(ii) to otherwise note the report.</p>	Integrated Children's and Family Services / Business Intelligence & Performance	E Sheppard / R Stewart
10.2	<u>Impact of Free School Meals - RES/18/180</u>	<p>The Committee resolved:</p> <p>(i) to note that officers would clarify whether leaflets in different languages promoting free school meals had been circulated to / by schools and would update Members outwith the meeting;</p> <p>(ii) in respect of paragraph 3.4.5 (Phase 2 of the initiative), to request that officers</p>	<p>Integrated Children's and Family Services</p> <p>ICFS / Customer Experience</p>	<p>L Scanlon</p> <p>L Scanlon / J McKenzie</p>

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		<p>provide further information outwith the meeting to Members in respect of the use of rewards and the monitoring of the uptake of media campaigns and tasting sessions;</p> <p>(iii) to note that officers would clarify whether there was a requirement for an annual registration process;</p> <p>(iv) to note that officers would clarify whether information on the Council's national award-winning school meals service was included in the leaflets sent to parents, and to request that this be included if not done so already;</p> <p>(v) to note the impact of the current work which had focussed on raising awareness;</p> <p>(vi) to approve the proposed workstreams for ensuring maximum registration and uptake of free school meals through continued raising awareness and collaboration and use of digital; and</p> <p>(vii) to instruct the Chief Operating Officer to ensure that functions across the Council collaborate to deliver and monitor planned work in order to maximise the number of families registering for free school meals.</p>	<p>Customer Experience</p> <p>ICFS / Operations</p>	<p>J McKenzie</p> <p>L Scanlon / J Landragon</p>
10.3	<p><u>St. Peter's Long-Term Educational Provision - Proposed Investment in Riverbank School Building - RES/18/179</u></p>	<p><u>The Committee resolved:</u></p> <p>(i) to note the options as outlined in the appended Business Case in exempt Appendix 1;</p> <p>(ii) to agree to consult on the proposal to relocate St Peter's RC School to the current Riverbank School building</p>	<p>Corporate Landlord</p>	<p>M Thies / S Booth</p>

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		<p>which relocation will take place once the new Riverbank replacement primary school becomes operational;</p> <p>(iii) subject to approval of recommendation 2.2 above, to note that the Chief Officer – Integrated Children’s and Family Services shall carry out the consultation process required by the Schools (Consultation) (Scotland) Act 2010;</p> <p>(iv) subject to approval of recommendation 2.3 above, instructs the Chief Operating Officer to submit the proposal to change the site of St Peter’s RC School in terms of the above to the Scottish Ministers for their consent in accordance with section 22D of the Education (Scotland) Act 1980; and</p> <p>(v) to refer the proposals for improving the Riverbank School building to the budget process.</p>		
11.1	<u>St Peter's Long-Term Educational Provision - Exempt Appendix</u>	The Committee resolved: to note the exempt appendix.	N/A	N/A

If you require any further information about this decision sheet, please contact Stephanie Dunsmuir, tel 01224 522503 or email sdunsmuir@aberdeencity.gov.uk